Offsite Direction (OSD) / Managed Move (MM) Flowchart

HOME School considering OSD could seek further advice from NW AIP



A Managed Move follows an
Offsite Direction
Red cases are known in the
North West as
Immediate Transfers

Required action:

Home School

To complete
NW E-Passport for
Red and Amber cases
only

Red – Deemed as PEX avoidance/Immediate transfer (FAP credit issued) i.e. placed on roll - Intense support (HEADS DECISION)

Amber – Offsite Direction Break cycle/fresh start with chance to improve behaviour. Evidence of progression shared during meetings.

School Discussion

Home and Host to discuss possible Offsite Direction and inform the AIP prior to arranging the meeting



Offsite Direction meeting

AIP to attend

- Home/Host/AIP/YP/Parent
- Home school to complete Offsite agreement form and NARPs
- Copies given to Host school and AIP
- Areas of need to be confirmed

Required action:

AIP

RED cases: AIP Project
Director must be alerted.
Decisions for these cases are
held between NW Heads



Red – If agreed initial home visit and twice weekly school visits throughout process

Amber – weekly school visits throughout process

Green – No longer applicable

Successful

Return to School or MM

Young person placed on Host school roll or Returns to Home School (objective met) (AIP outreach visits for up to 2-week

then case closed)

Review Meeting

First review at 3 weeks (NARPs)

Final review at 6 – 8 weeks

Final review to include updated NARP's

Final decision re placement

Managed Transfers (Year 6 & II only) please follow the same process as above. Please also note that AIP visits will be occasional with a six-weekly review throughout the remainder of the academic year (case dependant)

NB: A child can be 'directed' to offsite provision whether that be mainstream school or AP Parent/carer cannot be forced into accepting a Managed Move Further guidance re Offsite direction and Managed Moves can be found:
Pg 20 -22 of the DFe Suspension & Permanent Exclusion guidance 2023



Unsuccessful

Re-inclusion meeting at Home school with AIP support.
Consultation re next steps (if applicable) within 2 weeks



Other possibilities

E.I.M, Therapist, 1:1

Local AIP Provision

External Alternative Provision

Cluster

Inclusion Learning Support

Possible referral to SEMH

Panel

(see guidance)